

Dorm Check-in
Sunday July 11th 3:00-4:00 pm

- Check-in is located at Arlington Hall on the 2nd floor, front desk.
- Make sure you have the registration form, medical form, consent to treat form, and privacy notice with you if you have not already sent them in.
- Please bring any payments still owed to registration.

Commuter Check-in
Sunday July 11th 3:00-4:00 pm

- Check-in is located in the Fine Arts Building.
- Make sure you have the registration form, medical form, and privacy notice with you if you have not already sent them in.
- Please bring any payments still owed to registration.

Dorm Check-out
Friday July 16th 8:00-8:45 am

- Dorm students will check out of the dorm on Friday morning.
- All trash must be removed, furniture returned to its original location, and the room needs to be generally cleaned up.
- An adult will come by your room to check the condition of your room and take your keys.
- All personal belongings must be removed from the dorm room, and either picked up by a parent, or taken across campus (by you!) for storage in the band hall until after the concert. We will not return to our dorm rooms after check-out.
- Remember to plan ahead and have proper dress for the concert: camp shirt (which will be given to you before the concert), shorts or pants, and shoes (no flip-flops).

Parents: If your child has a lot of bulky items beyond one suitcase, it would be very helpful to him/her if you could come to the dorm Friday morning from 7:00-8:45am to pick these items up. Students are responsible to carry their belongings from their dorm rooms to the band hall across campus for storage after check-out, and most students bring more things than they can carry in one trip.

Students: If you have a lot of stuff, and your parents are unable to come pick it up before or at check-out time Friday, you need to take some of it with you to the band hall Friday morning (it will be locked up like your instruments at lunch).

Dinner Friday night: Pizza will be furnished by Legend Brass Friday night from 5:00-6:00pm. Students may also leave campus for that time with a parent.

**UNIVERSITY OF TEXAS AT ARLINGTON
SUMMER CHAMBER BRASS CAMP
GENERAL INFORMATION**

**** The Authorization for Medical Treatment, Medical History, and Privacy Practices forms must be filled out and returned on or before June 11th in order for you to participate.**

CONCERT INFORMATION

The Final Concert will begin at 6:00 p.m. on Friday, July 16th in Irons Recital Hall.

BOARDERS WHO TRAVEL BY PLANE

Students traveling to the Dallas Fort Worth area by plane may either fly into DFW International Airport (15 minutes from UTA) or Love Field (45 minutes from UTA). Those students needing ground transportation to and from the airport should call Ken Callaway at (817) 296-9215 to request information on local shuttle services.

IMPORTANT INFORMATION

A. Clothing

Students should wear cool, comfortable summer clothing during the week. Attire for the concert is camp shirt (included with camp), and jeans or shorts.

B. Medical Information

1. Treatment

Emergency illness or injury accidents should be brought to the attention of faculty or counselors immediately. If medical attention is necessary during daytime hours, students will be accompanied to the University Health Center for treatment. Dorm students who require medical care during the night will be taken to Arlington Memorial Hospital. Should any medical services be necessary, a staff member will accompany students to the appropriate facility and contact the parent or guardian.

2. Insurance

Parental insurance will be the primary coverage for services incurred at any of the local hospitals or medical facilities. The UTA Music Camps Insurance will be a secondary coverage that coordinates with your primary coverage.

3. Prescription Medicines

Students taking prescription drugs should notify camp administrators in writing concerning the specific medicine, dosage, and frequency of medication. If detailed information is required, please attach a separate sheet to the Medical Release Form. **Failure to adhere to this policy will be considered a violation of university drug policies and may result in suspension from camp without refund.**

C. Meals

Boarders - Breakfast, Lunch and Dinner are provided.

Commuters - Lunch is provided.

Students should bring money for snacks.

D. Parking

Students who have their own automobiles on campus must purchase a parking tag that is valid for the week of camp. The price of the tag is \$2.00. Students who drive a car to camp are not allowed to transport campers at any time during the camp without

the written permission from all parents of the students involved. The University, camp faculty and staff members are not responsible for any damages or injuries to students (drivers or passengers) who violate this rule.

E. Telephones

Pay phones are available in the music building and dormitory lobby for student use. **Dorm rooms are not equipped with phones; however, students may elect to bring their own phone and phone cord if they desire.**

F. Class Attendance

The extremely concentrated schedule for the week requires timely attendance at all classes and rehearsals so that the week can run as smoothly as possible. University classes are being held during the day, so students are asked to be quiet and courteous in changing classes inside the buildings.

G. Damages

Students and their parents will be held financially responsible for any damage to any University or personal property that occurs intentionally or through negligence on the part of the student.

H. Permission to Leave Campus

Commuting students who need to leave campus and/or miss a class must have written permission from their parents/guardians. Boarders may not leave campus at any time, from the time they check into the dorm until they check out of the dorm at the end of camp, without the prior written permission of their parents/guardians and either the Senior Resident Counselor or the Camp Director's prior consent. Violations of these rules will be cause for immediate dismissal from camp. The University and camp faculty and staff members will not be responsible for any property damage or student injuries to those who violate this rule.

I. Behavior/Discipline

It is our goal to provide a fun and enjoyable camp experience in an educational setting. Students are however expected to exhibit acceptable behavior at all times in the dorm, rehearsals, and classes. Any student whose behavior becomes a distraction or is detrimental to the camp experience of others will receive one warning concerning their unacceptable behavior. A second offense may result in expulsion from camp.

J. Refunds

If a student is unable to attend camp, refunds will be made based on the following schedule:

Prior to June 18th
After June 18th

All monies refunded (minus the deposit)
No monies will be refunded.

*****Note: The \$25.00 deposit is NOT refundable at any time.*****

General Camp Rules

1. **Food and beverages** are not allowed in Irons Recital Hall, rehearsal halls, or classrooms.
2. **Camp Badges** must be worn in a visible location on the shirt at all times and should be worn only by the owner of the badge. Lost badges must be replaced by a Camp Instructor at the cost of \$1.00.
3. **Boarders leaving the UTA campus** for any reason without written permission from parents or guardians of students may be dismissed from camp without refund. Boarders are not to accept rides from commuter students. Campus boundaries for campers include the dorms, University Center, Texas Hall, and the Music Building. Students should not go beyond the designated facilities or into any university building where there is no camp activity.
4. **All personal property**, including instruments, purses, and money are the responsibility of the owners at all times. The university and summer camps take no responsibility for lost or misplaced belongings. It is not advisable that students keep large sums of money in dorm rooms. Items of value should not be left unattended in any university room or building. Names should be clearly marked on all property. It is strongly recommended that parents make note of instrument make, model, and serial numbers before the student arrives at camp.
5. **Automobiles belonging to campers** may not be used during the hours of the camp unless written permission is obtained in advance. Permits for parking your car on the campus are required; these may be purchased during registration for \$2.00.
6. **Students taking prescription drugs** should notify camp administrators on the medical release form and include the specific medicine, dosage, and frequency of medication. Failure to adhere to this policy will be considered a violation of university drug policies and may result in suspension from camp without refund.
7. **Students should dress appropriately.** Inappropriate clothing or clothing with offensive slogans will not be tolerated.
8. **Pets, alcoholic beverages, knives, illegal drugs, smoking, gambling, explosives, and weapons of any kind** are forbidden on the university campus at all times. Violation of this policy will result in dismissal from camp without refund as well as possible prosecution.
9. **Attendance at rehearsals and performances** is mandatory of all participants. Roll will be taken and any absence must be cleared in advance by notifying, in writing, the camp director and instructors in charge.
10. **Any student leaving campus** (with permission) must sign out through a Legend Brass Member.

DORMITORY REGULATIONS

Students must adhere to evening dormitory hours listed in the schedule.

1. **Dormitory hours:**
 - 9:00 p.m. - in dormitory
 - 11:00 p.m. - in dormitory rooms
 - 12:00 p.m. - lights out (11:00 p.m. Thursday night)
2. Running is not allowed in the residence halls.
3. Rooms should be kept locked at all times.
4. **Lost room keys** must be replaced by the student at a cost of \$25.00 per key. (2 keys are assigned to each student)
5. **Lights out and complete quiet** will be observed at 12:00 p.m. (11:00 p.m. Thursday) Students violating lights out rules will be subject to disciplinary action.
6. **Telephones are not to be used by students after lights out.** Abuse of phone privileges will result in loss of the phone for the duration of camp.
7. **Lounges** should be kept neat and free of clutter at all times.
8. **Students are not allowed to enter the rooms or halls of the opposite sex at any time.**
9. **Dormitory rooms must be kept clean at all times.** Persons occupying rooms are responsible for any defacement of dorm property. Each person in the room will be held responsible and any damages will be charged to the individual by the University Business Office.
10. **No Practicing in Dorm Rooms.**
11. **Dormitory windows** are to remain closed and free of writings, signs, etc. at all times.
12. **Radios, televisions, or stereos** should not be audible outside the dorm room. Violation of this policy may result in confiscation of the device until the end of camp.
13. **Fire escape and tornado information** is posted in the residence hall and should be read by all campers.
14. **No unauthorized person may be in the dormitory at any time.** This includes students participating in other camps being held on campus. Boy/girl friends should be instructed not to visit on campus during the camp week.
15. **Commuters** are allowed in the dorm until 9:00 p.m. for evening activities.

Violation of camp rules and dormitory regulations may result in the student's expulsion from camp without refund. Parents will be notified and arrangements will be made to send the student home.

2010 UTA Legend Brass Chamber Camp Schedule Overview

Sunday July 11th

| | |
|-----------------|---|
| 3:00-4:00 p.m. | Dorm check-in at Arlington Hall |
| 3:00-4:00 p.m. | Commuter check-in UTA Fine Arts Building |
| 4:00-5:30 p.m. | Auditions UTA Fine Arts Building |
| 5:30-6:00 p.m. | <i>Pizza for all campers</i> |
| 6:00-6:45 p.m. | Legend Brass Faculty Concert and Camp meeting |
| 6:45 p.m. | Commuters are released to go home Boarders are taken to Arlington Hall |
| 7:00-11:00 p.m. | <i>Free time for Boarders</i> |
| 11:00 p.m. | In Rooms |
| 12:00 p.m. | Lights Out |

Monday July 12th

| | |
|------------------|---|
| 7:00-8:45 a.m. | Breakfast in the University Center |
| 9:00-9:40 a.m. | Sectionals |
| 9:50-10:30 a.m. | Split class session 1 (Brass choir, Quintets, Music Theory) |
| 10:40-11:20 a.m. | Split class session 2 (Brass choir, Quintets, Music Theory) |
| 11:30-12:10 p.m. | Split class session 3 (Brass choir, Quintets, Music Theory) |
| 12:10-1:20 p.m. | Lunch |
| 1:30-1:50 p.m. | All Students - Demonstration Clinic/Concert |
| 2:00-2:40 p.m. | Split class session 4 (Brass choir, Quintets, Jazz Methods) |
| 2:50-3:30 p.m. | Split class session 5 (Brass choir, Quintets, Jazz Methods) |
| 3:40-4:20 p.m. | Split class session 6 (Brass choir, Quintets, Jazz Methods) |
| 4:30-5:00 p.m. | Master classes (ensemble practice) |
| 5:00 p.m. | End of Rehearsal Day |
| 5:15-6:00 p.m. | Dinner and free time for Boarders |
| 6:00-8:00 p.m. | Bowling and Billiards (University Center \$4.00/person) |
| 7:30-8:30 p.m. | Soft Swords (Arlington Hall Courtyard) |
| 8:00-9:00 p.m. | Court Games (Volleyball, Dodge Ball, Basketball, Football) |
| 8:00-11:00 p.m. | Cards, games, billiards, ping-pong, air hockey (main lobby) |
| 11:00 p.m. | In Rooms |
| 12:00 p.m. | Lights Out |

Tuesday July 13th

| | |
|------------------|---|
| 7:00-8:45 a.m. | Breakfast in the University Center |
| 9:00-9:40 a.m. | Sectionals |
| 9:50-10:30 a.m. | Split class session 1 (Brass choir, Quintets, Music Theory) |
| 10:40-11:20 a.m. | Split class session 2 (Brass choir, Quintets, Music Theory) |
| 11:30-12:10 p.m. | Split class session 3 (Brass choir, Quintets, Music Theory) |
| 12:10-1:20 p.m. | Lunch |
| 1:30-1:50 p.m. | All Students - Demonstration Clinic/Concert |
| 2:00-2:40 p.m. | Split class session 4 (Brass choir, Quintets, Jazz Methods) |
| 2:50-3:30 p.m. | Split class session 5 (Brass choir, Quintets, Jazz Methods) |
| 3:40-4:20 p.m. | Split class session 6 (Brass choir, Quintets, Jazz Methods) |
| 4:30-5:00 p.m. | Master classes (ensemble practice) |
| 5:00 p.m. | End of Rehearsal Day |
| 5:15-7:00 p.m. | Dinner and free time for Boarders |
| 7:00-9:00 p.m. | Court Games (Volleyball, Dodge Ball, Basketball, Football) |
| 7:00-11:00 p.m. | Cards, games, billiards, ping-pong, air hockey (main lobby) |
| 7:30-8:30 p.m. | Soft Swords (Arlington Hall Courtyard) |
| 11:00 p.m. | In Rooms |
| 12:00 p.m. | Lights Out |

Wednesday July 14th

| | |
|------------------|---|
| 7:00-8:45 a.m. | Breakfast in the University Center |
| 9:00-9:40 a.m. | Sectionals |
| 9:50-10:30 a.m. | Split class session 1 (Brass choir, Quintets, Music Theory) |
| 10:40-11:20 a.m. | Split class session 2 (Brass choir, Quintets, Music Theory) |
| 11:30-12:10 p.m. | Split class session 3 (Brass choir, Quintets, Music Theory) |
| 12:10-1:20 p.m. | Lunch |
| 1:30-1:50 p.m. | All Students - Demonstration Clinic/Concert |
| 2:00-2:40 p.m. | Split class session 4 (Brass choir, Quintets, Jazz Methods) |
| 2:50-3:30 p.m. | Split class session 5 (Brass choir, Quintets, Jazz Methods) |
| 3:40-4:20 p.m. | Split class session 6 (Brass choir, Quintets, Jazz Methods) |
| 4:30-5:00 p.m. | Master classes (ensemble practice) |
| 5:00 p.m. | End of Rehearsal Day |
| 5:15-7:00 p.m. | Dinner and free time for Boarders |
| 7:00-9:00 p.m. | WWF SMACKDOWN!!! (water balloons etc..) |
| | Court Games (Volleyball, Dodge Ball, Basketball, Football) |
| 7:00-11:00 p.m. | Cards, games, billiards, ping-pong, air hockey (main lobby) |
| 11:00 p.m. | In Rooms |
| 12:00 p.m. | Lights Out |

Thursday July 15th

| | |
|------------------|---|
| 7:00-8:45 a.m. | Breakfast in the University Center |
| 9:00-9:40 a.m. | Sectionals |
| 9:50-10:30 a.m. | Split class session 1 (Brass choir, Quintets, Music Theory) |
| 10:40-11:20 a.m. | Split class session 2 (Brass choir, Quintets, Music Theory) |
| 11:30-12:10 p.m. | Split class session 3 (Brass choir, Quintets, Music Theory) |
| 12:10-1:20 p.m. | Lunch |
| 1:30-1:50 p.m. | All Students - Demonstration Clinic/Concert |
| 2:00-2:40 p.m. | Split class session 4 (Brass choir, Quintets, Jazz Methods) |
| 2:50-3:30 p.m. | Split class session 5 (Brass choir, Quintets, Jazz Methods) |
| 3:40-4:20 p.m. | Split class session 6 (Brass choir, Quintets, Jazz Methods) |
| 4:30-5:00 p.m. | Master classes (ensemble practice) |
| 5:00 p.m. | End of Rehearsal Day |
| 5:15-7:00 p.m. | Dinner and free time for Boarders |
| 7:00-9:00 p.m. | Court Games (Volleyball, Dodge Ball, Basketball, Football) |
| 7:00-10:00 p.m. | Cards, games, billiards, ping-pong, air hockey (main lobby) |
| 7:30-8:30 p.m. | Soft Swords (Arlington Hall Courtyard) |
| 10:00 p.m. | In Rooms |
| 11:00 p.m. | Lights Out |

Friday July 16th

| | |
|------------------|---|
| 7:00-8:45 a.m. | Breakfast in the University Center |
| 8:00-8:45 a.m. | Dorm check-out (everything to the music building) |
| 9:00-9:40 a.m. | Sectionals |
| 10:00-12:00 a.m. | Dress Rehearsal for Concert & Ensemble Practice |
| 12:15-1:50 p.m. | Lunch |
| 2:00-3:00 p.m. | Dress Rehearsal for Concert & Ensemble Practice |
| 3:00-5:00 p.m. | Bowling and Billiards (free to all campers) |
| 5:00-6:00 p.m. | Dinner (pizza-music building) |
| 6:00 p.m. | Concert |

EVENING ACTIVITIES

Monday

6:00-8:00 \$4/person Bowling and Billiards (rec center)

7:30-8:30 Soft swords

8:00-9:00 Court games

Tuesday

7:00-9:00 Court games

7:00-10:00 Cards, games, billiards, ping-pong, air hockey (main lobby)

7:30-8:30 Soft swords

Wednesday

7:00-9:00 WWF SMACKDOWN!

8:00-9:00 Court games, Dodge ball

Thursday

7:00-9:00 Court games

7:00-10:00 Cards, games, billiards, ping-pong, air hockey (main lobby)

7:30-8:30 Soft swords

Friday

3:00-5:00 free Bowling and Billiards (rec center)

WWF SMACKDOWN CONTEST

Back by popular demand at the Legend Brass Quintet camp is the WWF (Wednesday Waterballoon Fight) Smackdown! Contest. Tonight there will be several wet and sloppy events (involving such things as whipped cream, and yes, water balloons) to determine who is superior: high brass or low. Dress appropriately and come if you dare!

SOFT SWORDS

This is an LBQ camp tradition. Students may participate in playful swordfighting using foam rubber "boffer" swords to try and score points by hitting their opponent. This activity is closely supervised by the sensei, Dr. Cottrell. Hitting the head is not allowed, nor is wild or rough play. Students take turns fighting, with only 3 pairs at a time allowed. Students who cannot maintain control will be asked to go to another activity. Held in the south courtyard.

COURT GAMES

Volleyball and dodge ball are in the south courtyard, basketball is in the north courtyard.

CARDS AND GAMES

Space is always reserved in the main lobby for the official card game of LBQ camp, Spades. Also in the main lobby there are pool tables, a ping-pong table, and air hockey.

Instrument Insurance - Please Read!!!

Dear Parents:

We are delighted that your child will be attending the UTA Summer Band Camp. We know that they will have a wonderful musical experience and will enjoy making new friends in the process. Whether your child will be staying on campus or commuting to the camp, we want to encourage you to make sure that their musical instrument is protected with the proper insurance. As with any activity involving large numbers of students, there is always the possibility of your child's instrument becoming damaged.

Although we do not require instrument insurance as some summer camps do, we highly recommend that you have some form of coverage before your child comes to campus in June. Many of you may already have instrument insurance through your home-owner's or renter's insurance policy. If you are renting from one of the local music companies such as Music and Arts or Mr. E's Music, you may have been given the opportunity to select coverage through them.

If you do not have current coverage, we recommend that you contact Music Agency Inc. This Arlington firm deals specifically in insurance for musical instruments. While we are not affiliated with this company, nor do we profit from them, but we do recommend them as an alternative for those who do not currently have coverage. We hope that there will be no need to use such a policy, but unfortunately, accidents do happen. They can be contacted directly at 1-800-421-1283 or by visiting their website at www.musicagencyinc.com.

We also recommend that you record the make, model, age, and serial number of your instrument as many instruments look alike. It is also helpful if the case is marked very clearly with the student's name and school. Please be advised that although the university and the camp staff will take all reasonable precautions to protect your child's instrument, you are solely responsible should damage or loss occur.

We look forward to a wonderful experience for your child and hope that this extra precaution will help ensure that they have an enjoyable camp experience. Should you have any questions, please do not hesitate to contact Ken Callaway at 817-296-9215

Sincerely,

Ken Callaway
Director, UTA Chamber Camp
Legend Brass Quintet

2010 Summer Chamber Brass Camp Application Form

| | | | | |
|------------------|-------------------|-------------------|--------------|------------------|
| Name | Age | Sex | Instrument | Adult Shirt Size |
| Home Address | Street | | St. | Zip |
| Parent Name | Home Phone | Parent Work Phone | Parent Email | |
| School (Current) | Grade (Fall 2010) | Band Director | | |

| | | |
|---|----------|---------------------------|
| Commuters: | | Commuters Only |
| _____ Deposit only \$100.00 | \$ _____ | |
| _____ Tuition \$275.00 (lunch included)..... | \$ _____ | |
| _____ Compact Disk (Optional) 2010 Camp Concert \$20.00 | \$ _____ | |
| (Optional, must be sent in with payment) | | |
| Boarders: | | Boarders Only |
| _____ Deposit only \$100.00 | \$ _____ | |
| _____ Dorm & Tuition \$405.00 (includes \$100.00 deposit)..... | \$ _____ | |
| _____ Compact Disk (Optional) 2010 Camp Concert \$20.00 | \$ _____ | |
| (Optional, must be sent in with payment) | | |
| Suitemate names (one or two names only, requests must match) | | |
| 1. _____ | 2. _____ | |
| NOTE: The majority of Arlington Hall is configured with 3 people to a suite (each person has their own room). If none or only one suitemate has been requested and/or there is a discrepancy with requests, suitemates will be assigned by the camp office. | | |

Payment: You may enclose an initial check for the full amount or a \$100.00 deposit (\$25.00 non-refundable) that will be applied to your balance.

The balance of all Registration fees must be received by June 18, 2010.

Make checks payable to: Legend Brass

Mail completed Application, Authorization for Medical Treatment, Medical History and Privacy Act forms and fees to: Legend Brass, 2217 Chapel Downs Dr. Arlington, TX 76017

Refunds: If a student is unable to attend camp, refunds will be made if notified:

Prior to June 18th All monies refunded (minus \$25.00)

After June 18th No monies will be refunded.

*****Note: \$25.00 is NOT refundable at any time.*****

There can not be any changes from Boarder to commuter after June 1st.

The University of Texas at Arlington Health Services

Notice of Privacy Practices

Effective Date: 01/01/2009

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.

PLEASE REVIEW IT CAREFULLY.

1. **Purpose:** The University of Texas at Arlington Health Services (HS) and its professional staff, employees, and volunteers and all of its affiliated entities (UT SW Medical School) (referred to collectively as Hospital) follow the privacy practices described in this Notice. Health Services (HS) maintains your medical information in records that will be maintained in a confidential manner, as required by law. However, the HS must use and disclose your medical information to the extent necessary to provide you with quality health care. To do this, the HS must share your medical information as necessary for treatment, payment and health care operations.

2. **What Are Treatment, Payment, and Health Care Operations?** Treatment includes sharing information among health care providers involved in your care. For example, your physician may share information about your condition with the pharmacist to discuss appropriate medications, or with radiologists or other consultants in order to make a diagnosis. Health Services (HS) may use your medical information as required by your insurer or HMO to obtain payment for your treatment and hospital stay. We also may use and disclose your medical information to improve the quality of care, for example, for review and training purposes.

3. **How Will HS Use My Medical Information?** Your medical information may be used or disclosed, unless you ask for restrictions on a specific use or disclosure, for the following purposes:

- Family members or close friends who may consent to your treatment or who are involved in the payment for your treatment.
- American Red Cross (or a government disaster relief agency) if you are involved in a disaster relief effort.
- Appointment reminders.
- To inform you of treatment alternatives or benefits or services related to your health that may be of interest to you. (You will have an opportunity to refuse to receive this information.)
- Used (or disclosed to a business associate) for fundraising activities, but such information will be limited to your name, address, phone number, and the dates you received services at HS. (You will have an opportunity to refuse to receive these communications.)
- As required by law.
- Public health activities, including disease prevention, injury or disability; reporting births and deaths; reporting child abuse or neglect; reporting reactions to medications or product problems; notification of recalls; infectious disease control; notifying government authorities of suspected abuse, neglect or domestic violence (if you agree or as required or authorized by law).
- Health oversight activities, *e.g.*, audits, inspections, investigations, and licensure.
- Lawsuits and disputes. (We will attempt to provide you advance notice of a subpoena before disclosing the information).
- Law enforcement (*e.g.*, in response to a court order or subpoena).
- To coroners and medical examiners.
- Organ and tissue donation.
- Certain research projects approved by an Institutional Review Board.
- To prevent a serious threat to health or safety.
- To military command authorities if you are a member of the armed forces.
- National security and intelligence activities.
- Protection of the President or other authorized persons for foreign heads of state, or to conduct special investigations.
- To carry out treatment, payment, and health care operations functions through business associates, *e.g.*, to install a new computer system.
- Alcohol and drug abuse information has special privacy protections. Health Services will not disclose any information identifying an individual as being a patient or provide any medical information relating to the patient's substance abuse treatment unless: (i) the patient consents in writing; (ii) a court order requires disclosure of the information; (iii) medical personnel need the information to meet a medical emergency; (iv) qualified personnel use the information for the purpose of conducting scientific research, management audits, financial audits, or program evaluation; or (v) it is necessary to report a crime or a threat to commit a crime, or to report abuse or neglect as required by law. Certain types of information may be subject to additional restrictions on disclosure, such as AIDS test results and psychotherapy notes.

4. **Your Authorization Is Required for Other Disclosures.** Except as described above, we will not use or disclose your medical information unless you authorize (permit) HS in writing to disclose your information. You may revoke your permission, which will be effective only after the date of your written revocation.

5. **You Have Rights Regarding Your Medical Information.** You have the following rights regarding your medical information, provided that you make a written request to invoke the right on the form provided by HS:

- **Right to request restriction.** You may request limitations on your medical information we use or disclose for health care treatment, payment, or operations (*e.g.*, you may ask us not to disclose that you have had a particular procedure), but we are not required to agree to your request. If we agree, we will comply with your request unless the information is needed to provide you with emergency treatment.
- **Right to confidential communications.** You may request communications in a certain way or at a certain location, but you must specify how or where you wish to be contacted.
- **Right to inspect and copy.** You have the right to inspect and copy your medical information regarding decisions about your care. We may charge a fee for copying, mailing and supplies. Under limited circumstances, your request may be denied; in some cases you may request review of the denial by another licensed health care professional chosen by HS. Health Services will comply with the outcome of the review.
- **Right to request amendment.** If you believe that the medical information we have about you is incorrect or incomplete, you may request an amendment on the form provided by HS, which requires certain specific information. Health Services is not required to accept the amendment.
- **Right to accounting of disclosures.** You may request a list of the disclosures of your medical information that have been made to persons or entities in the past six years, but not prior to April 14, 2003 (such list will not include disclosures made pursuant to an authorization or for treatment, payment, and health care operations). After the first request, there may be a charge.
- **Right to a copy of this Notice.** You may request a paper copy of this Notice at any time, even if you have been provided with an electronic copy. You may obtain an electronic copy of this Notice at our web site, http://www.uta.edu/health_services/health.html.

6. **Requirements Regarding This Notice.** Health Services (HS) is required by law to provide you with this Notice. We will be governed by this Notice for as long as it is in effect. Health Services (HS) may change this Notice and these changes will be effective for medical information we have about you as well as any information we receive in the future. Each time you register at HS for health care services, you may receive a copy of the Notice in effect at the time.

7. **Complaints.** If you believe your privacy rights have been violated, you may file a complaint with the Executive Director of Institutional Compliance, the University of Texas at Arlington, 305 Davis Hall, Box 19119, Arlington, TX 76010, 817/272-5100, or with the U. S. Department of Health & Human Services, Office of Civil Rights, 200 Independence Avenue, S. W., Washington, D. C. 20201. *You will not be penalized or retaliated against in any way for making a complaint to the HS or the Department of Health and Human Services.*

Contact: The University of Texas at Arlington Health Services at 817/272-2771 if:

- **you have a complaint;**
- **you have any questions about this Notice;**
- **you wish to request restrictions on uses and disclosures for health care treatment, payment, or operations; or**
- **you wish to obtain a form to exercise your individual rights described in paragraph 5.**

INSERT INTO THE LAST PARAGRACH IN SECTION 3 FOR ENTITIES THAT HOLD THEMSELVES OUT AS PROVIDING ALCOHOL OR DRUG ABUSE DIAGNOSIS TREATMENT OR REFERRAL AND THAT RECEIVE FEDERAL ASSISTANCE:

- Alcohol and drug abuse information has special privacy protections. The HS will not disclose any information identifying an individual as being a patient or provide any medical information relating to the patient's substance abuse treatment unless: (i) the patient consents in writing; (ii) a court order requires disclosure of the information; (iii) medical personnel need the information to meet a medical emergency; (iv) qualified personnel use the information for the purpose of conducting scientific research, management audits, financial audits, or program evaluation; or (v) it is necessary to report a crime or a threat to commit a crime, or to report abuse or neglect as required by law. **1171146v1 Texas A.4.1.1**

The University of Texas at Arlington Health Services

Notice of Privacy Practices Acknowledgement of Receipt Form

Your signature below indicates that you have been offered a copy of the UTA Health Services Notice of Privacy Practices. If you have any questions about the Notice of Privacy Practices, please call UTA's contact person at (817) 272-5100.

I have been offered the Notice of Privacy Practices.

Parent Signature _____ Date _____

Print Patient Name _____ Date _____

Date of Birth _____ Sex _____ SSN/ ID# _____

FOR OFFICE USE ONLY:

UTA will make a good faith effort to obtain a written acknowledgement of receipt of the Notice provided to the individual. If the patient is unwilling or unable to sign this acknowledgement and record the reason why the acknowledgement was not obtained.

Reason: _____

Staff Signature: _____

CONSENT TO TREAT MEDICAL INFORMATION FORM

I, _____ give Legend Brass Camp Staff Members of
(insert name of the legal Guardian)

Legend Brass Chamber Camp at the University of Texas at Arlington permission to seek and consent to

medical treatment in my absence for _____ during the following time
(insert the name of the child)

period from July 11th to July 16th.

I further give permission for you to bill my insurance company for such services and I accept financial responsibility for charges for such services not covered by my insurance company.

Attached is a copy of my health insurance card (both front and back).

Printed Name: _____ Relationship to Child: _____

Signature: _____

Parent or Guardian: Please list other Medical Information that may be helpful in providing treatment to your child, including:

Allergies: _____

Current Prescription Medications (please indicate none if the camper is not taking prescription medication): _____

Any non-prescription drugs the Camper is taking or is permitted to take including aspirin, acetaminophen, antihistamines, vitamins and supplements etc: _____

Date of Last Tetanus Booster: _____

Any Medical History about the child that a health care provider may need to know in order to treat your child (attach separate page if necessary):

Your contact information (phone number(s) and the name and contact information for anyone else that we may need to contact in the event of an emergency involving your child:

THIS FORM AND THE REPORT OF MEDICAL HISTORY FORM SHOULD ACCOMPANY THE APPLICATION. STUDENTS WILL NOT BE PERMITTED TO PARTICIPATE WITHOUT BOTH FORMS COMPLETED AND SIGNED.

Bring to registration or mail to: Legend Brass 2217 Chapel Downs Dr. Arlington, TX 76017

NO LATER THAN THE FIRST DAY OF CAMP!

**UTA HEALTH SERVICES
REPORT OF MEDICAL HISTORY**

The University of Texas at Arlington
UTA Box 19329
Arlington, TX 76019-0329

http://www.uta.edu/health_services/health.html

Please complete this form and sign at the bottom. Information given will become a part of your health record and will be held in strict confidence.

This information is strictly for the use of the Health Services and will not be released to anyone without your knowledge and consent.

Last Name (please print) First Middle Date of Birth Sex Social Security #

Local Address (Number & Street) City State Zip Home and Work Phone #'s

Are you covered by UTA Student Insurance? () Yes () No If yes, list date of coverage: _____

Are you covered by other insurance? () Yes () No If yes, list company: _____

FAMILY HISTORY: Have any blood relatives ever had the following:

| | Yes | No | Relationship | Yes | No | Relationship |
|----------------------|-----|----|--------------|-----|----|-----------------------|
| Allergies | | | | | | Epilepsy, Convulsions |
| Diabetes | | | | | | High Blood Pressure |
| <u>Heart Disease</u> | | | | | | <u>Tuberculosis</u> |

PERSONAL HISTORY: Please answer all questions. Have you ever had or do now have:

| | Yes | No | | Yes | No | | Yes | No | | Yes | No |
|---|-----|----|---|-----|----|--|-----|----|----------------------------------|-----|----|
| Measles | | | Shortness of breath | | | Rheumatic Fever or Heart Murmur | | | Head Injury with Unconsciousness | | |
| German Measles | | | Gallbladder Trouble or Gallstones | | | Stomach or Intestinal Trouble | | | High or Low Blood Pressure | | |
| Mumps | | | Recurrent Diarrhea | | | Rupture, Hernia | | | Surgery: List Below | | |
| Tuberculosis | | | Recent Gain or Loss Of Weight | | | Disease or Injury of Joints, Back | | | | | |
| Arthritis | | | Pain/Pressure in Chest | | | Tumor, Cancer, Cysts | | | ALLERGIES- Drugs or Other | | |
| Epilepsy, Convulsions | | | Chronic Cough | | | | | | | | |
| Asthma, Hay Fever | | | Palpitations (Heart) | | | | | | | | |
| Eye Disease | | | Weakness, Paralysis | | | | | | | | |
| Ear, Nose, Throat Trouble | | | Dizziness, Fainting | | | | | | | | |
| | Yes | No | | Yes | No | | Yes | No | | | |
| A. Are you currently under the care of a physician? | | | B. Are you taking any medication for heart disease or high blood pressure? If yes, Please list. | | | C. Are you currently taking any other prescription medication on a routine bases? If yes, please list. | | | | | |

STATEMENT OF AUTHORIZATION

I authorize the Student Health Center at The University of Texas at Arlington to administer medical and surgical treatment and to perform routine and emergency diagnostic and therapeutic procedures as deemed necessary by duly licensed medical personnel.

Signature of Student Date

Signature of Parent of Guardian is required if student is under age 18. Date

THIS FORM AND THE CONSENT TO TREAT MEDICAL INFORMATION FORM SHOULD ACCOMPANY THE APPLICATION. STUDENTS WILL NOT BE PERMITTED TO PARTICIPATE WITHOUT BOTH FORMS COMPLETED AND SIGNED.
Bring to registration or mail to: Legend Brass 2217 Chapel Downs Dr. Arlington, TX 76017
NO LATER THAN THE FIRST DAY OF CAMP!